

**New York State Fire Training Program**  
**Office of Fire Prevention and Control Live Fire Training Policy**  
**Live Fire Evolution Checklist**

Course Name \_\_\_\_\_ Course Number \_\_\_\_\_

Unit Number \_\_\_\_\_ Date \_\_\_\_\_

- 1) Lead instructor has reviewed the Office of Fire Prevention and Control Live Fire Training Policy immediately prior to planning and conducting the exercise(s).
- 2) Safety instructor has reviewed the Office of Fire Prevention and Control Live Fire Training Policy immediately prior to planning and conducting the exercise.
- 3) Support Instructors have reviewed the Office of Fire Prevention and Control Live Fire Training Policy immediately prior to planning and conducting the exercise.

**Notification and Permits:**

- 1) Necessary authorization to use facility for live fire evolutions has been obtained in accordance with local procedures. A copy of this authorization is on file with \_\_\_\_\_. **(attach copy if applicable)**
- 2) Necessary burn permits have been obtained. A copy of this authorization is on file with \_\_\_\_\_. **(attach copy if applicable)**

**Preburn Planning:**

- 1) Establish location of command post
- 2) Establish location of rehabilitation center
- 3) Establish position of all apparatus
- 4) Establish positions of all hoselines (including backup lines)
- 5) Establish location of emergency evacuation assembly area
- 6) Determine water supply meeting required total water supply
  - a) Hydrant
  - b) Water Tender (Tanker)
  - c) Drafting pond
- 7) Obtain weather report **(attach copy)**
- 8) Establish operations area and mark perimeter
- 9) Establish communications with operations area and with dispatch center, communications may be direct, face to face, by hand signals or radio

**Preburn Procedures:**

- 1) All participants briefed on the following:

- a) Building layout
- b) Crew and instructor assignments
- c) Safety rules and accountability procedures
  - safety briefing about burn
  - safety rules to follow
  - accountability procedures
- d) Building evacuation procedure
- e) Demonstrate evacuation signal
- f) Building walk through with students
- 2) Hoselines
  - a) Backup line is of adequate flow and supplied from a separate source as primary lines
  - b) Lines charged and flow tested
  - c) Supervised by qualified personnel
  - d) Adequate number of personnel and proper equipment
- 3) Necessary tools and equipment positioned
- 4) Personnel check
  - a) OSHA approved full protective clothing
  - b) NIOSH approved self contained breathing apparatus
  - c) All personnel protective equipment donned and working properly
- 5) The fire setup is proper for the intended evolution
  - a) the instructor knows what material is being burned
  - b) The fire load does not exceed specifications of the Live Fire Training Policy
  - c) No flammable liquids or combustible liquids are used in interior fires
  - d) Flammable and combustible liquids are only used in exterior extinguisher fires and ARFF training
  - e) The fire load configuration does not restrict safe egress for the participants
- 6) EMS status
  - a) Instructor has verified that adequate EMS is available
  - b) Instructor has outlined the emergency medical procedures to be followed in the event they are needed
- 7) Rehab area
  - a) EMS personnel are assigned to monitor participants
  - b) Fluids are provided (minimum 32 oz. water per participant).
- 8) FAST Team
  - a) Minimum 4 - preferably 6 - firefighters
  - b) Equipment is staged
  - c) Means of communications is established between FAST team and both State Fire Instructors

**Postburn Procedures:**

- 1) All personnel accounted for
- 2) Training critique conducted
- 3) Documentation of injuries incurred and treatment rendered

Instructor Signature: \_\_\_\_\_

Date \_\_\_\_\_

## Attachment #2 Live Fire Policy

### FAST TEAM EQUIPMENT

- 2 sets of forcible entry tools (halligan/flat ax)
- 2 six foot hooks (**steel recommended**)
- 2 search ropes - 150' X 1/4" dia.
- 1 cut off saw (w/blade appropriate for structure type) or ventilation chain saw
- 1 reciprocating saw (**battery operated recommended**)
- 1 Stokes style basket
- 2 Fire Service Ground Ladders appropriate for the size of structure
- 1 Thermal Imaging Camera (Optional)
- Spare SCBA
- Spare SCBA bottles
- 1 Rescue Rope - 150' X 1/2" dia Life Safety
- 6 pieces 24' X 1" tubular webbing
- 2 - 2" and 2 - 4" split pulleys
- 6 large gate carabiners
- BLS EMS Equipment (C-collars, AED (**if available**), O2, 1<sup>st</sup> aid kit)
- Charged hose line availability

### INDIVIDUAL FAST TEAM MEMBER'S EQUIPMENT

- Full PPE
- SCBA
- Pass Device
- Portable radio - min. of 1 per 2 FF's
- Personal light - hands free
- Personal rope - 35' X 3/8" dia**
- 1 - Large gate carabiner
- knife
- Wire Cutters
- Doors Chocks
- Forcible Entry Tool

Attachment #3

NEW YORK STATE  
OFFICE OF FIRE PREVENTION & CONTROL

LIVE FIRE NOTIFICATION

FAX

TO: OFPC FIRE SERVICE BUREAU (518) 474-3240

FROM:

DATE:

LEAD INSTRUCTOR:

NAME:

SFI NUMBER:

SAFETY INSTRUCTOR

NAME:

SFI ( ) CFI ( ) MTO ( ) MFI ( )

COURSE:

NAME:

COURSE NUMBER -

LESSON NAME & NUMBER:

COUNTY BEING TAUGHT IN:

DATE OF LIVE FIRE:

TIME (24 HR):

LIVE FIRE LOCATION:

NAME OF FACILITY:

STREET ADDRESS:

**NOTE: FAX DUE TO OFPC AT LEAST TWO WEEKS PRIOR TO LIVE FIRE TRAINING.**