

**Office of the Greene County Clerk  
Michael Flynn  
411 Main Street, Ste. 212  
Catskill, New York 12414  
Phone: (518) 719-3255 – Fax: (518) 719-3284**

**Schedule of Fees**

**Assumed Name/DBA** \$ 25.00  
**Partnership DBA** \$ 25.00  
Discontinuance No Fee  
Amended No Fee

**Bail Bond Lien**  
If Filed by D.A. No Fee  
If filed by individual \$ 5.00  
Discharge \$ 1.00  
Certificate of Discharge \$ 1.00

**Bond & Undertakings**  
To File \$ 5.00  
Ind. Surety Bond Lien \$ 5.00  
Discharge \$ 5.00

**Building Loan Agreement** \$ 25.00

**Certificates**  
Certificate of claim \$ 5.00  
Certificate of No Appearance \$ 5.00  
Certificate of No Exception \$ 5.00  
Certificate of Compliance \$ 5.00

**Copies**  
To Certify Copy \$ 5.00  
To Prepare Copy (ea. Page) \$ 1.00  
Maximum Per Record \$ 40.00

**County & Supreme Court Actions**  
Index Number \$210.00  
RJI \$ 95.00  
Note of Issue \$ 30.00  
Demand for Jury \$ 65.00  
File Motion/Cross Motion \$ 45.00  
Stipulation to Disc. Action \$ 35.00  
Stipulation of Settlement \$ 35.00  
Appeal (County) \$ 65.00  
Criminal Search (7 yrs.) \$ 17.50

**Decrees**  
To file (covered by Ind.No.) No Fee

**Deeds**  
Record \$5.00 per page plus \$ 40.00  
Equalization&Assment Form  
Residential/Agricultural \$125.00  
Commercial/Vacant \$250.00  
Gains Tax Affidavit \$ 5.00  
Transfer Tax \$4.00 per \$1000

**Dissolution of Marriage**  
Certificate of Dissolution \$ 5.00  
Separation Agreement \$ 5.00  
(No fee if filed under Index #)

**Exemplification** \$ 15.00

**Estate Tax Release**  
Record \$5.00 per page PLUS \$40.00

**Federal Tax Liens** \$40.00  
Release \$40.00

**Financial Statements**  
UCC1 Standard \$ 40.00  
Each additional name No Fee  
UCC Amendment \$ 40.00  
UCC Discontinuance \$ 40.00  
Search Fee \$ 25.00  
Copy of UCC \$ 5.00  
Certified Copy \$ 10.00

**Judgments**  
Enter &Docket (covered by Index #)  
Assignment (covered by Index #)  
Satisfaction No Fee  
Transcript of Judgment \$10.00  
To Issue Transcript \$ 5.00  
To Issue Cert of Disposition \$ 5.00  
Return of Execution No Fee  
To Issue Execution \$ 5.00

**Liens**  
Hospital Liens \$ 5.00  
Sats.,Mod./Assmt. No Fee  
Mechanic's Lien \$15.00  
Affidavit of Service \$ 5.00  
Cancel or renew lien No Fee

**Lis Pendens**  
Record \$35.00  
To Cancel No Fee  
To Amend \$35.00

**Maps**  
Mylar and 2 papers copies \$10.00  
(Need certificate from Real Property)

**Mortgages**  
To Record \$5.00 per page  
Plus \$40.00  
Mortgage Tax: 1.25% of amount  
Sats.,Assmt.,Release  
\$5.00 per page plus \$40.00  
Cross Reference \$ .50  
Each Add't'l Last Name \$ .50  
Each Mortgage/Assmt in  
Excess of first \$ 3.00

**Notary Public**  
Renewals and Oaths \$60.00  
Issue Certificate Appt. \$ 5.00  
Certificate of Authenticity \$ 5.00

**Passports**  
Originals: 16 yrs & older \$100.00  
15 yrs & younger \$ 85.00  
Photos \$10.00

**Passport Cards**  
Adults \$45.00  
(\$20.00 if purchased with passport)  
Child \$35.00  
(\$10.00 if purchased with passport)

**Small Claims Assessment  
(SCAR Petition)** \$ 30.00

**NOTES:**

**Cover Page is Required for All  
Deed/Mortgage Documents.  
Fee is \$5.00**

**Cover Page is Generated by Us**

**All documents presented for  
recording require a "Record and  
Return to" name and address.**